



## **Position Announcement: Chief Financial Officer Lowcountry Food Bank Located in: Charleston, South Carolina**

PLEASE NOTE: To receive full consideration, please submit the requested information through Armstrong McGuire's portal at [www.armstrongmcguire.com/jobs](http://www.armstrongmcguire.com/jobs). Due to integration issues, applications submitted through 3rd party sites such as Indeed and LinkedIn may not be received.

### **Ask yourself**

Do you have a heart for serving your neighbor? Are you dedicated to ensuring people have the food they need while addressing the root causes of hunger? Do you believe no one should go hungry?

Are you a strategic thinker with a big picture mentality? Are you ready to lead with your financial expertise and experience while continuing to learn and be curious? Do you work collaboratively and excel in a team environment? Are you committed to equity, diversity, and inclusion?

The Chief Financial Officer (CFO) position is an opportunity to join a passionate and committed team leading the fight against hunger throughout the 10 coastal counties of South Carolina.

### **What will you do as Lowcountry Food Bank's next CFO?**

The CFO leads the financial and accounting practices of the organization. This includes accounting, budgeting, audit activities, regulatory compliance, grant financial activity, banking, payroll, benefits, IT, and a comprehensive set of controls to mitigate risk. The CFO reports directly to the President and CEO and is an active member of the leadership team. The CFO works closely with the Board and serves as the primary liaison with the Board of Directors Finance Committee.

### **Why Lowcountry Food Bank?**

Founded in 1983, Lowcountry Food Bank strives to fulfill our mission to lead the fight against hunger throughout 10 coastal counties of South Carolina. We are headquartered in Charleston with two regional food distribution centers in Yemassee and Myrtle Beach.

The Lowcountry Food Bank serves more than 200,000 food-insecure neighbors every year through our strong relationships with nearly 300 community partners – a network of food pantries, on-site meal programs, school programs, senior programs, veteran's groups and

shelters. Our dedicated staff works to equitably distribute food across the counties we serve. We invite you to learn more about what we do.

**Want to know more?** Visit Lowcountry Food Bank's website at [lowcountryfoodbank.org](http://lowcountryfoodbank.org).

## **Key lived experiences, attributes, and skillsets sought in the CFO**

- Professionally and personally uphold our core values of respect, integrity, collaboration, commitment, and stewardship.
- Proven leadership in financial management, high-level accounting, budgeting and forecasting, auditing, and grants management.
- Able to build and lead a collaborative team with confidence and humility.
- Clear commitment to the values of equity, diversity, and inclusion.
- Organized and detailed-oriented with demonstrated ability to follow through on commitments.
- Success working with a non-profit board of directors and finance committees.
- Thorough knowledge of nonprofit financial and accounting practices and procedures.
- Proven track record of successfully managing multiple complex funding streams and contracts – including federal funding - with the ability to deliver against deadlines while maintaining the flexibility necessary to adapt, respond, and meet the needs of the organization.
- Cost conscious and problem-solving approach to daily work and oversight of expenditures to include making recommendations for changes to improve reporting to and through the departments or functions.
- Experience with food banks and the non-profit sector is favored.
- Advanced degree in Accounting, Finance or Business Administration.

### *Preferred Education, Skills, Knowledge, and Experience*

- CPA certification
- Information Technology skills and experience

## **Think you are the next Lowcountry Food Bank Chief Financial Officer?**

**To apply, click on the link to the Chief Financial Officer position profile at [ArmstrongMcGuire.com/jobs](http://ArmstrongMcGuire.com/jobs).** You will see instructions for uploading your compelling cover letter, resume, salary requirements, and professional references. Please provide all requested information to be considered. In case of any technical problems, contact [hannah@armstrongmcguire.com](mailto:hannah@armstrongmcguire.com). No phone calls, please, and **no applications will be accepted by email or directly from third-party posting sites.**

Review of candidates will begin in August 2022 and continue until the position is filled.

Salary is commensurate with the requirements of the position and starts at \$115K. Benefits include medical, dental, life, short term disability insurance; 401K retirement plan; accrued vacation; and paid holidays.

Lowcountry Food Bank is an Equal Opportunity Employer, and we strongly encourage applications from candidates who can increase the diversity of our organization and strengthen our capacity to end hunger and fight food insecurity in the Lowcountry. We have committed to being an active listener to individuals with lived and living expertise, and we actively seek those who have experienced hunger and its root causes to join our team. Our organization is committed to equity, diversity and inclusion and invite you to learn more at: <https://lowcountryfoodbank.org/about-us/equity-diversity-and-inclusion-edi/>

**Equal Employment Opportunity and Non-Discrimination:** Lowcountry Food Bank is committed to equal opportunity for all employees and applicants. Lowcountry Food Bank does not discriminate with regards to hiring, assignment, promotion, or other conditions of staff employment because of race, color, religion, sex, national origin, age, marital status, sexual orientation, gender, gender identity, veteran status, disability, genetic information, or any other status protected under local, state or federal law.