



Items Needed for a Successful Distribution



- Tables
- Tents with Weights
- Traffic Cones
- Water Cooler
- Broom & Dustpan
- First Aid Kit
- Trash Bags
- Signage
- Bags/boxes
- Utility Knife
- Lysol Wipes



Plan ahead with your team to determine:

- The flow of traffic
- Where food will be staged
- Volunteer roles & duties
- Quantity limits for each item

Communicate regularly with your team to determine the amount of food remaining and the number of people left to serve and make quantity adjustments when necessary.

