



JOB POSTING

VOLUNTEER ASSOCIATE

Charleston, SC

Be a part of a team that is mission driven to fight hunger in our community. Lowcountry Food Bank distributes millions of pounds of food to food-insecure children, seniors, and adults every year throughout coastal South Carolina. Working at Lowcountry Food Bank is an opportunity to expand efforts to address the injustices surrounding food insecurity and ensuring people in need meet their basic right to food.

The Volunteer Associate provides support in all aspects of our volunteer program and warehouse reclamation processes. You will coordinate and manage volunteer projects for volunteers on and offsite and work closely with all departments to ensure a quality experience for volunteers. You will also assist with warehouse operations specifically with receiving donated product, reclamation processes, bale cardboard, and maintaining a clean volunteer area. If you enjoy a team environment and want to make a difference, then we want to hear from you.

The ideal candidate will possess an Associate Degree, exceptional interpersonal and written communication skills, and experience supervising and motivating large, diverse groups. Must have proficiency with MS Office software, exceptional customer service standards, warehouse experience, and the ability to handle multiple projects. Must train and be certified to operate a forklift, pallet jack and cardboard baler. Food safety knowledge is preferred. The candidate will work a flexible Monday through Saturday schedule of 40 hours per week and may be required to attend special events with prior notice.

After 60 days, LCFB offers a generous benefits package including medical, dental, vision, life insurance, 11 paid holidays, paid time off, plus 401(k) with a match of up to 5% at 1 year.

Submit Resume by email: humanresources@lcfbank.org

Closing Date: June 30

EQUAL OPPORTUNITY EMPLOYER/M/D/F/V